

**COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
9/10 CENTER AUDITORIUM
April 28, 2015 - 7:00 PM**

OPENING ACTIVITIES

1. CALL TO ORDER AT 7:06 P.M.

2. READING OF MISSION STATEMENT

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Board of School Directors

Dean A. Snyder, President - present	<i>(Finance & Personnel Committee)</i>
Stuart C. N. Deets, Vice President - present	<i>(Operations and Finance & Personnel Committees)</i>
Diane M. Brownfield - present	<i>(Education Committee)</i>
James Hills - present	<i>(Education and Operations Committees)</i>
Laurie C. Knecht - present	<i>(Operations Committee)</i>
Michele S. Maffei - present	<i>(Finance & Personnel Committee)</i>
Deborah L. Thompson - present	<i>(Education and Policy Committees)</i>
Ann M. Wuertz - present	<i>(Policy Committee)</i>
Gregory D. Wynn - present	<i>(Policy Committee)</i>

Student Representatives

Katie Stefanski, Senior Class Representative - present
Andrew Scott Patterson, Junior Class Representative - present

Solicitor

Michael I. Levin, Esquire – not present

Administration

Dr. Cathy Taschner, Superintendent of Schools - present
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum & Learning - present
Ronald G. Kabonick, Director of Business Administration & School Board Secretary - present
John Reid, Director of Pupil Services, Data & Assessment - present
Dave Krakower, Director, High School & Curriculum Instruction/Special Education (6-12) - present
Jason Palaia, Director of Elementary Education & Special Education (K-5) - absent

5. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

Deletion:

4. A. Utility Solutions, Inc. Consultative Services

Addition:

2. G. Approval of PlanCon J Documents

Correction:

2. H. 3. a. 4) Human Resources – Leave of Absence – CATA – Jesseka Freeman-Petersen ~~Mathematics~~
Social Studies Teacher for Scott Middle School

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approve the minutes for the March 24, 2015 School Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure 1*)

Approval of Minutes 3-24-2015 Approved Vote: 9-0-0

Motion: Ann Wuertz Second: Stuart Deets Vote: 9-0-0

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approve the minutes for the April 14, 2015 Special Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure 2*)

Approval of Minutes 4-15-2015 Approved Vote: 8-0-1 Abstained: Thompson
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Motion: Stuart Deets Second: Greg Wynn Vote: 8-0-1

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

- 1) Jim Caldwell (*Caln Township*) inquired about the availability date of the proposed budget, and asked that the online version be made available for print.

EXECUTIVE SESSION

- An executive session was held on Thursday, April 9, 2015 at 6:00 p.m. for the purpose of negotiations, and for legal and personnel reasons.
- An executive session was held on Thursday, April 23, 2015 at 7:00 p.m. for the purpose of negotiations, and for legal and personnel reasons.

- An executive session was held on Thursday, April 28, 2015 at 6:00 p.m. for the purpose of negotiations.
- An executive session was held on Thursday, April 28, 2015, immediately following the school board meeting for the purpose of negotiations, and for legal and personnel reasons.

SUPERINTENDENT’S REPORT

The superintendent’s report was provided by Dr. Cathy Taschner.

IMPORTANT DATES

Date	Time	Meetings	Place
May 12, 2015	6:00 pm	Committee Meetings & Special Board Meeting	9/10 Center Auditorium
May 25, 2015	~	<i>Observance of Memorial Day</i>	<i>All School & Offices Closed</i>
May 26, 2015	7:00 pm	School Board Meeting	9/10 Center Auditorium

SPECIAL REPORTS

- Budget Presentation ~ Ronald Kabonick

STUDENT REPRESENTATIVE’S REPORT

The student representative’s report was provided by Katie Stefanski and Andrew Scott Patterson.

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. CONSENT AGENDA (*Dean Snyder, School Board President*)

RECOMMENDED MOTION: That the Board approves the consent agenda items:

Items to be removed from Consent Agenda:

- 2. A. Bills Payable
- 2. F. Resolution to Adopt the Proposed Budget
- 2. H. 2. a. 1) Human Resources - New Appointment – CATA – Diane Judge
- 2. G. Approval of PlanCon J Documents

Consent Agenda
Approved
Vote: 9-0-0

Motion: Stuart Deets Second: Diane Brownfield Vote: 9-0-0

2. **FINANCE COMMITTEE** (*Stuart Deets, Chair*)

A. **Bills Payable**

RECOMMENDED MOTION: That the Board of School Directors approve the bills payable, as presented. (*Enclosure*)

Bills Payable Approved Vote: 9-0-0
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Vote: Ann Wuertz Second: Greg Wynn Vote: 9-0-0

1) Payment to Backing Our Young Sons & Girls Giving Guidance [BOYS & G3, Inc.] in the amount of \$7,783.63. (*This line item was pulled from the Bills Payable list for a manual roll-call vote.*)

Payment to BOYS & G3, Inc. Approved Vote: 8-0-1 Abstained: Hills
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Vote: Stuart Deets Second: Ann Wuertz Vote: 8-0-1

B. **Chester County Intermediate Unit Core Services Budget**

RECOMMENDED MOTION: That the Board of School Directors approve Chester County Intermediate Unit Core Services Budget for the 2015-2016 fiscal year in the amount of \$22,101,632.00.

C. **Chester County Intermediate Unit Occupational Education Budget**

RECOMMENDED MOTION: That the Board of School Directors approve Chester County Intermediate Unit Occupational Education Budget for the 2015-2016 fiscal year in the amount of \$25,659,433.00.

D. **Chester County Tax Claim Bureau Exoneration Request**

RECOMMENDED MOTION: That the Board of School Directors approves to exonerate Chester County Tax Claim Bureau from the collection of the attached tax liens. The exoneration request is due to one or more of the following:

- Deactivated and combined with another parcel
- Deactivated and the property is now part of a multi-parcel subdivision
- Open space not conveyed timely from the developer to the homeowners association
- Transferred to a municipality and subsequently changed to exempt status
- Mobile home physically removed from the lot
- Mobile home demolished subsequent to fire, oil spill or natural causes

E. **Acceptance of Contribution from US Tractor Supply**

RECOMMENDED MOTION: That the Board of School Directors accept the contribution of tool as per the enclosed list and directs the administration send a letter of appreciation. Total value of the contribution is \$1,870.66.

F. **Resolution to Adopt the Proposed Budget**

RECOMMENDED MOTION: That the Board of School Directors adopt the Resolution authorizing the administration to advertise and display the proposed 2015-2016 General Fund Budget. (*Enclosure*)

Resolution to Adopt Proposed Budget Approved Vote: 9-0-0

Motion: Diane Brownfield Second: Stuart Deets Vote: 9-0-0

G. Approval of PlanCon J Documents

RECOMMENDED MOTION: That the Board of School Directors approve the submission of PlanCon J, to the PA Department of Education for the Coatesville Area High School Project #3400 based on the completed audit report from Maillie LLP.

Approval of PlanCon-J Documents Approved Vote: 9-0-0
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Motion: Dean Snyder Second: Stuart Deets Vote: 9-0-0

H. Human Resources

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Feeney, Kathleen, Grants and Federal Programs Supervisor for the Coatesville Area School District. Letter Dated: 4/21/15. Reason: Personal. Effective: 4/13/15.
- 2) Rose, Paul, Controller for the Coatesville Area School District. Reason: Personal. Effective: 3/31/2015.

b. CATA

- 1) Leypoldt, Eileen, 2nd Grade Teacher for the King's Highway Elementary School. Letter Dated: 3/29/15. Reason: Retirement. Effective: 6/12/15.

c. CATSS

- 1) Weaver, Erin, 6.5 Hour Special Education One-on-One Aide @ South Brandywine Middle School. Letter Dated: 3/16/15. Reason: Personal. Effective: 3/31/15.

d. EXTRA DUTY

- 1) Feldman, Scott, Assistant Football Coach for the Coatesville Area Senior High School. Letter Dated: 3/18/15. Reason: Personal. Effective: 3/18/15.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Judge, Diane, LTS 6th Grade Science/Social Studies Teacher for the South Brandywine Middle School. Posted: 12/10/15. Salary: \$46,000.00 (prorated). Temporary Substitute Contract. Degrees: BS – Chemistry, University College Cork. MS – Environmental and Occupational Health, Hunter

New Appointment CATA Diane Judge - LTS Approved Vote: 9-0-0

Brookdale. Certifications: Mathematics 4-8, Science 4-8, Temple University. Years of Exp.: 1. Effective: TBD – 6/11/15 only. SP4: Approved.

Motion: Ann Wuertz Second: Michele Maffei Vote: 9-0-0

b. EXTRA DUTY

- 1) Pratt, Kimberly, Assistant Girls' Lacrosse Coach for Coatesville Area High School. Posted 3/25/2015. Salary: \$2,233.00 (prorated). Effective: TBD. SP4: Approved.

3. **Leave(s) of Absence**

RECOMMENDED MOTION: That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. CATA

- 1) Amicone, Michelle, STEM Teacher for the Scott Middle School. Letter Dated: 2/28/15. Effective: 4/23/15 – 6/10/15.
- 2) Beren, Ursula, School Nurse for the South Brandywine Middle School. Letter Dated: 3/23/15. Effective: 5/19/15 – 6/11/15.
- 3) Dantzler-Hoggard, Tasha, Mental Health Specialist for the South Brandywine Middle School and Friendship and King's Highway Elementary Schools. Letter dated: 3/19/15. Effective: 4/17/15 – 5/29/15.
- 4) Freeman-Petersen, Jesseka, Social Studies Teacher for the Scott Middle School. Letter Dated: 3/24/15. Effective: 3/25/15 – 5/12/15.
- 5) Guisepe, Mary Beth, 3rd Grade Teacher for the Reeceville Elementary School. Letter Dated: 3/24/15. Effective: 4/7/15 – 4/10/15.
- 6) Neff, Valerie, 3rd Grade Teacher for the Reeceville Elementary School. Letter Dated: 3/15/15. Effective: 5/26/15 – 6/11/15.
- 7) Polk, Erica, ESL Teacher for the Coatesville Area Senior High School Campus. Letter Dated: 3/31/15. Effective: 4/6/15-4/20/15.
- 8) Stirling, Cathy, Kindergarten Teacher for the Rainbow Elementary School. Letter Dated: 1/14/15. Effective 3/9/15-5/4/15.
- 9) Wagner, John, 4th Grade Teacher for the East Fallowfield Elementary School. Letter Dated: 4/13/15. Effective: 4/14/15-5/5/15.
- 10) Ziff, Stephanie, Chemistry Teacher for the Coatesville Area Senior High School. Letter Dated: 3/18/15. Effective: 5/11/15 – 6/11/15.

b. CATSS

- 1) Cheung, Kisha, Assistant Principal's Secretary for North Brandywine Middle School. Letter Dated: 4/9/15. Effective: 4/7/15-4/20/15.

4. **Involuntary Transfers**

RECOMMENDED MOTION: That the Board of School Directors approve the Involuntary Transfer of:

a. CATSS

- 1) Verna, Kerri, move from Human Resources Secretary for the Coatesville Area School District to Facilities Secretary for the Coatesville Area School District. Effective: 4/10/15.
- 2) Phillips, Joanne, move from Secretary to the Assistant Superintendent for the Coatesville Area School District to Receptionist for the Coatesville Area School District. Effective: 4/30/15.

b. FEDERATION

- 1) Bookman, Theodore, move from Custodian for the Coatesville Area Senior High School to Custodian for South Brandywine Middle School. Effective: 4/30/2015.

3. **EDUCATION COMMITTEE** (*Deborah Thompson, Chair*)

A. **Substitute Teacher Service Agreement**

RECOMMENDED MOTION: That the Board of School Directors approve the Substitute Teacher Placement Agreement, effective July 1, 2015, as presented.

B. **Homebound Instruction Student(s)**

RECOMMENDED MOTION: That the Board of School Directors approve the Homebound Instruction for Student ID #0011 with a start date of April 7, 2015 and an anticipated end date of June 10, 2015.

C. **Special Education Plan**

RECOMMENDED MOTION: That the Board of School Directors approve the Special Education Plan, as presented.

D. **Rick Waterhouse Presentation**

RECOMMENDED MOTION: That the Board of School Directors approve the Rick Waterhouse Puppets & Songs for Children presentation at Friendship Elementary School.

E. **Adjudication for Student #10005867**

RECOMMENDED MOTION: That the Board of School Directors approve the adjudication for Student #10005867, as presented.

- F. Adjudication for Student #10011561**
RECOMMENDED MOTION: That the Board of School Directors approve the adjudication for Student #10011561, as presented.
- G. Adjudication for Student #10001571**
RECOMMENDED MOTION: That the Board of School Directors approve the adjudication for Student #10001571, as presented.
- H. Adjudication for Student #70000468**
RECOMMENDED MOTION: That the Board of School Directors approve the adjudication for Student #70000468, as presented.
- I. Math and Science Partnership Grant**
RECOMMENDED MOTION: That the Board of School Directors approve the (MSP) Math and Science Partnership Grant which provides summer math and science camp for elementary students. Teacher salary is covered by the grant. The District will provide the \$250 kit for each teacher.
- 4. OPERATIONS COMMITTEE (*James Hills, Chair*)**
- A. PAIU net Consortium**
RECOMMENDED MOTION: That the Board of School Directors approve the Letter of Agency and participate in the PAIU net Consortium for procurement of E-rate eligible services. (*Enclosure*)
- B. Telecommunications Consultant**
RECOMMENDED MOTION: That the Board of School Directors approve the Agreement between MER Services Telecommunications Consultant, Bob Rice, and the Coatesville Area School District at a rate of \$65.00 per hour up to, and not to exceed, 120 hours of work. (*Confidential Enclosure*)
- C. School Wires Agreement**
RECOMMENDED MOTION: That the Board of School Directors approve the Master Agreement with School Wires for the 2015-2016 school year. (*Enclosure*)
- 5. POLICY COMMITTEE (*Ann Wuertz, Chair*)**
- A. Adoption of Revised Policy 601 – Budget & Financial Management**
RECOMMENDED MOTION: That the Board of School Directors adopt revised Policy 601, Budget and Financial Management.
- B. Adoption of Policy 917 – Volunteer Coaches**
RECOMMENDED MOTION: That the Board of School Directors adopt Policy 917, Volunteer Coaches.

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

- 1) Bob Keares (CSI) previously delivered a packet to the board members. It included a CD and the lyrics to a song that was written by John Levan and his son. It can be heard via the CSI website. He emphasized a few of the CSI benefits, as he mentioned another renewable energy project undertaking with the City of Coatesville. Mr. Keares is available to answer any questions from the Board.
- 2) John LeVan, and his son, wrote a song for CSI based on inspiration. He talked about fund raising inabilities, and he feels solar power is needed in this area.
- 3) Bobby Schriefer expressed his concerns and the disadvantages he feels this community would suffer as a result of outsourcing the custodial/maintenance staff, and the impact it would have if our schools are not kept clean and orderly. He feels that outsourcing would destroy this community where [we] work, shop and raise our families, thus causing some to choose between paying a bill and buying groceries.
- 4) Ed Simpson asked if all CASD schools were included in the Constellation NewEnergy Agreement. He also raised questions regarding the five schools named in the Agreement and the coincidence of them all being close in proximity.
- 5) Mary Ann Coover expressed concern about custodial staffing, and the impact on the school(s) should both night workers call out on the same day. Ms. Coover feels the lack of on-site security increases health and welfare risks for the night shift custodians.

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

Ms. Brownfield attended the IU Board meeting held at the CDC on April 15th. Agenda topics included budgets, and the Unionville student body research on delayed start times for high school students. The study has not yet been finalized. More information is available on their website.

ADJOURNMENT

This meeting was adjourned at 8:28 p.m. on a motion by Greg Wynn and seconded by Dean Snyder.

Respectfully submitted,
Karen Jackson, Recording Secretary

Ronald G. Kabonick, School Board Secretary

Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.